

## Minutes

### WOMR Board of Directors Meeting

5 PM, December 4, 2018

The Davis Space, WOMR, 494 Commercial St, Provincetown, MA

**In Attendance:** Ira Wood, John Braden, Fred Boak, Rick Sigel, Tony Pierson, Mark Adams, Justine Alten, Georgie Riedl, Sandra Hemeon-McMahon, Dave Wilber, Steve Gass, Bruce Bierhans

**Regrets:** Marcy Feller, Breon Dunigan, Sheila Lyons

**Meeting called to order at 5:00pm**

**Public Comment:** none

**Minutes:** Tony moved to approve November BoD minutes, Dave seconded, approval was unanimous (9-0-0).

#### **Finance Committee report:**

Tony requested that the annual meeting financial report be distributed to board members. John will make it happen.

#### **Executive Director's report:** attached

John said that the building issues are the most pressing right now, and he is hoping we can recoup some of the generator expenses from our insurance. There was a discussion of the flooding in the basement, which John said may have been occurring for some time but had not been noticed until last year. No significant damage to furnace (checked last year), and not much room to raise it, other concern down there is the water heater, but really not much else. Mark said we should consider a 10-year plan due to increasing flood zone issues. Currently there is a manual sump pump in the basement; discussion regarding replacing the current sump pump was moved to the Building Sub-Committee.

#### **Susan Lindquist Legacy Campaign**

As a sub-campaign to the BECC we are starting the Susan Lindquist Legacy Campaign, matching Susan's \$25K contribution, in order to dedicate the spoken word studio in her name. We already have contributions of \$10K towards this goal. Letters will go out to friends and supporters of Susan's and John asked for any suggestions we might have for others who should be contacted.

#### **BECC Update**

There is a meeting with the engineer on December 15 to solidify the budget.

We should hear in December from The Kelly Foundation regarding our grant request. This could be as much as 15K.

We have submitted a letter of intent to the Mass Cultural Council, with additional meetings in the next week. We are asking them for \$120K.

Our current gap is about \$100K (assuming that the budget has pushed up to about \$270K)

Justine expressed concern over security issues having the DJ booth moved to the middle studio space; John said that it is definitely a consideration.

### **Reorganization of the Board Officers**

Rick nominated Fred as Secretary/Clerk of the Board, Dave seconded

Rick nominated Tony as Treasurer of the Board, Fred seconded.

Tony nominated Bruce as Vice President of the Board, Dave seconded

Steve nominated Ira as President of the Board, Justine seconded.

All nominations passed with approval by the Board.

The non-officer position on the Executive Committee was tabled to the January meeting.

### **Committee Assignments**

Mark will be joining Building Committee, Steve the Finance Committee, and Georgene the Auction/Party Committee. Sandra was already on the Program Committee before joining the Board and will remain on it.

### **Big Party Update:**

John has contacted several businesses, about half of whom have responded.

The motorcycle we were hoping to auction off is not available.

Ira asked Rick to look into how to acquire a Vespa

Dave offered to ask a friend who owns many motorcycles if he's like to donate one to the auction.

Bruce offered two kayaks for the auction

Tony asked if there are liabilities auctioning off a used motorcycle or scooter; Bruce said that as long as it is auctioned "as is," not really any liabilities.

Justine asked about places that set up big auction items; Tony said they often take a big percentage.

John said he needs help getting items for the auction.

At the time of the BoD meeting, the Auction Committee did yet have any new meetings scheduled, but it was agreed that they should meet in December. The meeting was subsequently scheduled for 4:30pm on Wednesday December 12 at the Eastham Public Library.

### **Next BoD meeting:**

Tuesday, January, 2019, 5pm at Eastham Public Library, 190 Samoset Rd, Eastham, MA 02642  
(we agreed to a plan of scheduling future BoD meetings on the 2<sup>nd</sup> Tuesday of every month)

**Meeting adjourned at 6:07:** Dave moved to adjourn, Rick seconded, approval was unanimous (11-0-0)

**Minutes by Fred Boak**

**Report of the Executive Director**  
**Meeting of the Board of Directors of WOMR/WFMR**  
**Tuesday, December 4, 2018 – 5:00 PM**

**Fall Pledge Drive:**

We continue to soft-sell the Fall Drive which has raised \$58,644 on the air and \$9,618 through the direct appeal. The on-air goal is \$65k and the direct appeal goal is \$14k, we still have \$10,738 to raise. It's worth noting that we raised \$12,676 in the month of December in 2017.

**Pot Luck Holiday Party:**

Please don't forget, we will be having a pot luck / open house / holiday party in the Davis Space on December 8<sup>th</sup> at 5:00.

**Building Issues:**

The work on replacing the generator has begun and the generator itself will be installed in a couple of weeks. The cost of the generator and switch is \$17,415, I don't have a bill from the electrician yet.

Rupert has asked one of his suppliers to get him a price on a replacement for the double doors on the Howland Street side of the Schoolhouse. The original estimate to replace the doors and frame was a little more than \$5,000. We currently have \$2,500 earmarked for capital improvements that was donated by Art Hultin in Tom Conklin's name.

Basement flooding has returned, this time it seems to be more tide related. We are keeping an eye on it.

**Upcoming Meeting Schedule:**

- **Pot Luck Holiday Party:** Dec 8, 5:00, Davis Space
- **Program Committee:** Dec 19 at 4:00, Eastham Library
- **BECC and Auction Committee Meetings:** TBD

Summited Nov 30, 2018  
John Braden, Executive Director